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|  | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| New Prefix Request |
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| *Pamela Carriveau*  | **BHSU** |  |
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| Institutional Approval Signature*President or Chief Academic Officer of the University* |  | Date |
| *Rebecca Hoey* | **DSU** |  |
| Institutional Approval Signature*President or Chief Academic Officer of the University* |  | Date |
| *Erin Fouberg* | **NSU** |  |
| Institutional Approval Signature*President or Chief Academic Officer of the University* |  | Date |
| *Darcy Briggs* | **SDM** |  |
| Institutional Approval Signature*President or Chief Academic Officer of the University* |  | Date |
| *Teresa Seefeldt* | **SDSU** |  |
| Institutional Approval Signature*President or Chief Academic Officer of the University* |  | Date |
| *Elizabeth M. Freeburg* | **USD** |  |
| Institutional Approval Signature*President or Chief Academic Officer of the University* |  | Date |

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| **1. Is the university seeking approval for a new prefix or authority to use an existing prefix?** |

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|[x]  New Prefix |[ ]  Authority to Use an Existing Prefix |

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| **2. What is the proposed prefix?**  | CIV: Civics |

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| **3. Has the university consulted the existing list of approved prefixes in the Academic Affairs Council (AAC) guidelines to determine if the proposed prefix is in use?** |
|[x]  Yes |[ ]  No |

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| **4. Do the courses associated with the new prefix represent a discipline/program offered by more than one Regental institution?** |
|[x]  Yes |[ ]  No |
| *If yes, have the other institutions reviewed this request (explain)?* We are requesting approval to offer this prefix at each regental institution in support of the system civics initiative. |

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| **5. Courses in the new prefix** |
|  | **5.1.** | **How many courses are proposed for the new prefix?[[1]](#footnote-1)** | 1 |
|  | **5.2.** | **How many of the proposed new courses are in the x9x series?** | 0 |

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| **6. Provide a brief rationale for the new prefix below:** |
| This prefix will be used to designate courses designed specifically to satisfy the proposed civics graduation requirement. At this point, only one new course is in development, but other courses may be added to this prefix in the future. The System Chief Academic Officer has approved the exception to the requirement for six courses within a prefix. |

1. NOTE: AAC guidelines state a minimum of six courses must be attached to the new prefix request. Courses in the x9x series do not count toward the total of six. Exceptions require approval of the System Chief Academic Officer. [↑](#footnote-ref-1)