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|  | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Existing Courses: Minor Course Modifications |
|  |  |

Use this form to request minor modifications of existing unique and common courses. Consult the system course database for information about existing courses before submitting this form. If the course revision is for an approved General Education course, please see the Revision to General Education Requirements Form.

|  |  |  |  |  |  |  |
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| DSU |  | HIIM |  | Dr. Renae Spohn |  | 10/1/2024 |
| **Institution** |  | **Division/Department** |  | **Originator** |  | **Date** |
|  |  |  |  |  |  |  |
| Dr. Renae Spohn |  | College of BIS/Dr. Dorine Bennett |  |  |  | Click here to enter a date. |
| **Department Chair** |  | **School/College Dean** |  | **Institutional Approval Signature** |  | **Date** |

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**Section 1. Existing Course Title and Description**

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| --- | --- | --- |
| **Prefix & No.** | **Course Title** | **Credits** |
| HIM 364 | Revenue Cycle Management | 3 |

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| --- | --- |
| **Effective Date:** | 5/19/2025 |

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| **This course is a (*Place an “X” in the appropriate box*):** |
|[x]  **Unique Course (see section 2)** |  |[ ]  **Common Course (see section 3)** |

**Section 2. Unique Courses: Requested Minor Modifications**

***Place an “X” in the appropriate boxes*.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Current** |  | **New** |
|[ ]  **Prefix change**  |  | to |  |

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  **Course Number change**  |  | to |  |

*NOTE: You may only change a unique course number to a number not currently used in “active” status at another university. Consult the system database.*

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| --- | --- | --- | --- |
|[ ]  **Credit hours**  |  | to |  |

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| --- | --- | --- | --- |
|[x]  **Course pre-requisites**  | HIM 180, 240,362 | to | None |

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| --- | --- | --- | --- |
|[x]  **Course co-requisites**  | HIM 362 | to | None |

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|[ ]  **Registration restriction**  |  | to |  |

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| --- | --- | --- | --- |
|[ ]  **Enrollment limitation**  |  | to |  |

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  **Repeatable for additional credit** |  | to |  |

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| --- | --- | --- | --- |
|[ ]  **Grading option**  |  | to |  |

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|[x]  **Course title change** | Healthcare Standards and Interoperability |

*NOTE: The Enrollment Services Center assigns the short, abbreviated course title that appears on transcripts. The short title is limited to 30 characters (including spaces); meaningful but concise titles are encouraged due to space limitations in the student information system.*

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|[ ]  **Cross-listing and equating with** |  |

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|[ ]  **Dual-listing at 400/500 level** |

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| --- |
|[x]  **Course description (that does not change course content). Complete table below:** |

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| *Existing description:* |
| Study of the reimbursement methodologies, tools and techniques that healthcare organizations use to collect payments for services rendered, respond to governmental and other external audits; including an understanding of CCI and MUE edits, and the role of HIM in the claims denial and appeal process.  Topics also include OIG work plan, writing proper physician queries and understanding the purpose of case mix index and chargemaster in healthcare organizations.  Concepts integrated into laboratory and computer experience utilizing manual and automated encoding/grouping systems.  |

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| *New description:* |
| Students will learn the basic concepts of standards and interoperability in healthcare. They will learn the various types of standards including identifier standards, transaction standards, message exchange standards, and terminology and classification standards. Healthcare interoperability and health information exchanges will be discussed along with the federally mandated approaches in the US.  |
| Note: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as “we” and “you,” or rely on specialized jargon, vague phrases, or clichés. |

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|[ ]  **Add course in x9x series** |
| *CIP Code:* |  |

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| *New CIP Code for this university?* |  |[ ]  Yes |[ ]  No |

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| *Will this university’s sections of the course be limited to S/U (pass/fail)?* |

|  |  |  |
| --- | --- | --- |
|  |[ ]  Yes |[ ]  No |

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| --- | --- |
|[ ]  **Delete Course (effective date):** | Click here to enter a date. |

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| **Justification for changes indicated in Section 2:** |
| Updating course name and description and removing pre-requisites to align with HI Specialization in CIS BS. |

**Section 3. Common Courses: Requested Minor Modifications**

***Place an “X” in the appropriate boxes*.**

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|  |  | **Current** |  | **New** |
|[ ]  **Credit hours (within variable limits)**  |  | to |  |

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  **University specific co-requisites**  |  | to |  |

|  |  |
| --- | --- |
|[ ]  **Cross-listing and equating with** |  |

|  |
| --- |
|[ ]  **Dual-listing at 400/500 level** |

|  |
| --- |
|[ ]  **Add course in x9x series** |
| *CIP Code:* |  |

|  |  |  |
| --- | --- | --- |
| *New CIP Code for this university?* |[ ]  Yes |[ ]  No |

|  |
| --- |
| *Will this university’s sections of the course be limited to S/U (pass/fail)?* |

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| --- | --- | --- |
|  |[ ]  Yes |[ ]  No |

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| --- | --- | --- | --- |
|[ ]  **x9x grading method**  |  | to |  |

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| **Justification for changes indicated in Section 3:** |
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**Section 4. Department and Course Codes (Completed by University Academic Affairs)**

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| 1. **University department code:**
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| 1. **Banner department code:**
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| --- | --- |
| 1. **Change university department code to:**
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