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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| New Site Request |
|  |  |

Use this form to request authorization to deliver an entire existing degree program (graduate program, undergraduate major or minor, certificate, or specialization) at a new site or by distance delivery (including online delivery). Board of Regents approval is required for a university to offer programs off-campus and through distance delivery. The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the New Site Request Form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

|  |  |
| --- | --- |
| **UNIVERSITY:** | **DSU** |
| **DEGREE(S) AND PROGRAM:** | **BBA, Finance**  |
| **NEW SITE(S):[[1]](#footnote-1)** | **Online Delivery**  |
| **INTENDED DATE OF IMPLEMENTATION:** | **Fall 2020**  |
| **CIP CODE:** | **52.0801** |
| **UNIVERSITY DEPARTMENT:** | **College of BIS** |
| **UNIVERSITY DIVISION:** |  |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

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| --- | --- | --- |
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| President of the University |  | Date |
|  |

1. **What is the need for offering the program at the new physical site or through distance delivery?**

Dakota State University requests authorization to deliver the Bachelor of Business Administration (BBA) in Finance via online delivery. DSU’s BBA currently has five majors: Accounting, Business Technology, Finance, Management and Marketing. All the majors have approval to be offered online except for the Finance major. The university has now offered the Finance courses online, so this request will allow DSU to offer all business majors online, reducing confusion by students. Moving the finance major to online delivery will provide access to this major for existing students in the BBA program and those new to the major. The South Dakota Department of Labor’s estimates and projections for finance occupations are provided in the table below.

Click a column title to sort.

| **Occupation** | **Occupation Code** | **2016 Estimated Employment** | **2026 Projected Employment** | **Total 2016-2026 Employment Change** | **2016-2026 Annual Avg. Percent Change** | **Total Percent Change** |
| --- | --- | --- | --- | --- | --- | --- |
| Financial Analysts | 132051 | 511 | 559 | 48 | 0.90% | 9.39% |
| Financial Examiners | 132061 | 180 | 196 | 16 | 0.86% | 8.89% |
| Financial Managers | 113031 | 629 | 747 | 118 | 1.73% | 18.76% |
| Financial Specialists | 132000 | 9,685 | 10,618 | 933 | 0.92% | 9.63% |
| Financial Specialists, All Other | 132099 | 78 | 82 | 4 | 0.50% | 5.13% |

SD Department of Labor & Regulation: <https://www.southdakotaworks.org/vosnet/analyzer/drill/drill.aspx?tab=list&codetype=08%2c14&valueName=occupation&fromResults=true&type=occupation&session=occproj&geo=4601000000&time=20160020260005>

| **Occupation** | **2016 Estimated Employment** | **Total 2016-2026 Employment Change** | **2016-2026 Annual Avg. Percent Change** |
| --- | --- | --- | --- |
| Financial Analysts | 296,100 | 32,200 | 11% (Faster than average |
| Financial Examiners | 52500 | 5100 | 10% (Faster than average) |
| Financial Manager | 580,400 | 108,600 | 19% (Faster than average) |
| Financial Planner | 271,900 | 40,400 | 15% (Faster than average) |

US Department of Labor – Employment Projections. <https://www.bls.gov/emp/>

1. **Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If “yes,” identify the institutions and programs and explain why authorization is requested.**

Yes, NSU’s Bachelors in Banking & Financial Services and USD’s Business Administration, Finance specialization are offered online.

1. **Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.**

DSU currently has 22 students in the BBA, Finance major, so we anticipate 5 new students would choose finance online. Business students often double major and because finance was not offered online, distance students did not have the option to choose that major.

|  |  |
| --- | --- |
|  | **Fiscal Years**\* |
|  | **1st** | **2nd** | **3rd** | **4th** |
| ***Estimates – Online*** | FY 19 | FY 20 | FY 21 | FY 22 |
| Students new to the university | 5 | 5 | 5 | 5 |
| Students from other university programs | 5 | 0 | 0 | 0 |
| Continuing students | 0 | 10 | 15 | 20 |
| =Total students in the program at the site | 10 | 15 | 20 | 25 |
| Program credit hours (major courses)\*\* | 300 | 450 | 600 | 750 |
| Graduates |  |  |  | 10 |

 \*Do not include current fiscal year.

\*\*This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

1. **What is the perceived impact of this request on existing programs in the Regental system?**

Courses for the Finance major have been offered online for quite some time. We don’t anticipate any significant impact on the other financial majors within in the system. It may also be beneficial to students within the system who happen to be off rotation the ability to catch up or move faster through their program.

1. **Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Computer Information Systems Minor** | Credit hours | Credit hours currently available via distance | Credit hours new to this university |
| System General Education Requirements | 30 | 30 | 0 |
| *Subtotal, Degree Requirements* |  |  |  |
| Required Support Courses | 54 | 54 | 0 |
| Major Requirements | 27 | 27 | 0 |
| Major Electives or Minor | 9 | 9 | 0 |
| *Subtotal, Requirements of the Proposed Major* |  |  |  |
| Free Electives |  |  |  |
| *Total, Degree with Proposed Major* | 120 |  |  |

\*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

1. **How will the university provide student services comparable to those available for students on the main campus?**

Student support services are available through the existing services provided for all online students and are available from DSU.

1. **Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).**This program is accredited by ACBSP and there are no issues with this agency regarding online delivery.
2. **Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.**

No.

1. **Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor.** *Complete Appendix B – Budget using the system form.*

 Courses for the major are part of the BBA degree program already offered online. Resources are already available for that program and will support the major.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Prefix** | **Number** | **Course Title** | **Credit Hrs** | **Online** |
| **ACCT** | **305** | **Analysis of Financial Statements** | **3** | **F** |
| **ACCT/BADM/CIS/CSC/ECON** | **300-400** | **Elective** | **6** | **F, SP, SU** |
| **BADM** | **331** | **Financial Technology** | **3** | **SP** |
| **BADM** | **411** | **Investments** | **3** | **SP** |
| **BADM** | **415** | **Financial Institutions** | **3** | **F** |
| **BADM** | **418** | **Financial Futures and Options** | **3** | **SP** |
| **CSC** | **105** | **Introduction to Computers** | **3** | **F, SP, SU** |
| **CIS****CIS****CSC** | **123****130****150** | **Problem Solving & Programming****Or****Visual Basic Programming****Or****Computer Science I** | **3** | **F, SP, SU** |

1. If the request is for a new physical location, include an address for the location. Delivery methods are defined in [AAC Guideline 5.5](https://www.sdbor.edu/administrative-offices/academics/academic-affairs-guidelines/Documents/5_Guidelines/5_5_Guideline.pdf). [↑](#footnote-ref-1)