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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Minor Program Modification |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations). The university Vice President for Academic Affairs approves minor program modifications and they are included in the Annual Minor Program Modification Summary form.

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **PROGRAM TITLE:** | Health Information Administration |
| **CIP CODE:** |  |
| **UNIVERSITY DEPARTMENT:** | Health Information Management |
| **BANNER DEPARTMENT CODE:** |  |
| **UNIVERSITY DIVISION:** | HIM Department/College of BIS |
| **BANNER DIVISION CODE:** |  |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
|  |  | Click here to enter a date. |
| Vice President of Academic Affairs or President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|[x]  Course *deletions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |[ ]  Course *additions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |
|  |  |  |  |
|[ ]  Revised courses in the program. |  |  |

1. **Effective date of change: 8/3/2020**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Associate |[x]  Bachelor’s |[x]  Master’s |[ ]  Doctoral |[ ]

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate |[ ]  Specialization |[ ]  Minor |[ ]  Major |[x]

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |
| --- | --- |
| *Existing Curriculum* | *Proposed Curriculum (highlight changes)* |
| **Pref.** | **Num.** | **Title** | **Cr.****Hrs.** |  | **Pref.** | **Num.** | **Title** | **Cr. Hrs.** |
| SGE |  | Natural Science and Lab (BIOL 151 OR BIOL 101) | 3-4 |  | SGE |  | Natural Science and Lab (BIOL 151 OR BIOL 101) | 3-4 |
| BIOL | 323/323L OR221/221L AND 325/325L | Human Anatomy and Physiology and lab OR Human Anatomy and lab AND physiology and lab | 4 |  | BIOL | 323/323L OR221/221L AND 325/325L | Human Anatomy and Physiology and lab OR Human Anatomy and lab AND physiology and lab | 4 |
| HIM | 101 | Health Information Management Profession | 1 |  | HIM | 101 | Health Information Management Profession | 1 |
| HIM  | 130 | Basic Medical Terminology | 2 |  | HIM  | 130 | Basic Medical Terminology | 2 |
| HIM  | 150 | Introduction to Health Information Management | 3 |  | HIM  | 150 | Introduction to Health Information Management | 3 |
| HIM | 169 | Legal Aspects of Health Information I | 1 |  | HIM | 169 | Legal Aspects of Health Information I | 1 |
| HIM | 170 | Legal Aspects of Health Information II | 2 |  | HIM | 170 | Legal Aspects of Health Information II | 2 |
| HIM | 180 | Fundamentals of Disease and Diagnosis Coding I | 4 |  | HIM | 180 | Fundamentals of Disease and Diagnosis Coding I | 4 |
| HIM | 225 | Introduction to Healthcare Information Systems | 3 |  | HIM | 225 | Introduction to Healthcare Information Systems | 3 |
| HIM | 240 | Fundamentals of Disease and Diagnosis Coding II | 4 |  | HIM | 240 | Fundamentals of Disease and Diagnosis Coding II | 4 |
| HIM | 252 | Basic Foundations Health Data Systems | 2 |  | HIM | 252 | Basic Foundations Health Data Systems | 2 |
| HIM | 257 | Management and Supervision of HIM | 2 |  | HIM | 257 | Management and Supervision of HIM | 2 |
| HIM | 362 | Healthcare Procedure Coding Systems | 3 |  | HIM | 362 | Healthcare Procedure Coding Systems | 3 |
| HIM | 364 | Revenue Cycle Management | 1 |  | HIM | 364 | Revenue Cycle Management | 1 |
| HIM | 265 | HIM Quality Management | 3-4 |  | HIM | 265 | HIM Quality Management | 3-4 |
| HIM | 370 | Practical Coding Application | 2 |  | HIM | 370 | Practical Coding Application | 2 |
| HIM | 285 | Supervised Professional Practice | 1-2 |  | HIM | 285 | Supervised Professional Practice | 2 |
| ~~HIM~~  | ~~286~~ | ~~Supervised Professional Practice~~ | ~~1~~ |  |  |  |  |  |
| HIM | 288 | HIM Classrooms to HIM Careers | 1 |  | HIM | 288 | HIM Classrooms to HIM Careers | 1 |
| CSC | 105 | Introduction to Computers | 3 |  | CSC | 105 | Introduction to Computers | 3 |
| CIS/CSC | 123/130/150 | Problem Solving and Programming/Visual Basic Programming/Computer Science I | 3 |  | CIS/CSC | 123/130/150 | Problem Solving and Programming/Visual Basic Programming/Computer Science I | 3 |
| ACCT | 210 | Principles of Accounting I | 3 |  | ACCT | 210 | Principles of Accounting I | 3 |
| BADM/MATH  | 220 OR 281 | Business Stats OR Intro to Stats  | 3 |  | BADM/MATH  | 220 OR 281 | Business Stats OR Intro to Stats  | 3 |
| CSC | 208 | Adv. Computer Applications: Database | 1 |  | CSC | 208 | Adv. Computer Applications: Database | 1 |
| HIM | 360 | Leadership and Strategic Management | 4 |  | HIM | 360 | Leadership and Strategic Management | 4 |
| HIM  | 380 | Healthcare Data Analysis | 3 |  | HIM  | 380 | Healthcare Data Analysis | 3 |
| SGE |  | Social Science | 3 |  | SGE |  | Social Science | 3 |
| CIS | 338 | Project Management | 3 |  | CIS | 338 | Project Management | 3 |
| HIM | 450 | Research in HIA | 3 |  | HIM | 450 | Research in HIA | 3 |
| BADM/ENGL | 334/379 | Managerial Communications OR Technical Communications | 3 |  | BADM/ENGL | 334/379 | Managerial Communications OR Technical Communications | 3 |
| HIM | 444 | Advanced Health Data Systems | 3 |  | HIM | 444 | Advanced Health Data Systems | 3 |
| SGE |  | Written Communication (ENGL 201) | 3 |  | SGE |  | Written Communication (ENGL 201) | 3 |
| SGE |  | Arts and Humanities | 3 |  | SGE |  | Arts and Humanities | 3 |
| HIM | 440 | Healthcare Information Governance | 2 |  | HIM | 440 | Healthcare Information Governance | 2 |
| SGE |  | Natural Science | 3 |  | SGE |  | Natural Science | 3 |
| HIM | 488 | HIM Classrooms to HIM Careers | 1 |  | HIM | 488 | HIM Classrooms to HIM Careers | 1 |
| HIM  | 485 | Health Info Admin Supervised Professional Practice | 2 |  | HIM  | 485 | Health Info Admin Supervised Professional Practice | 2 |
|  |  | Electives | 14 |  |  |  | Electives | 14 |
|  |  | Total Hours Required | 120-121 |  |  |  | Total Hours Required | 120-121 |

1. **Explanation of the Change:**

Supervised professional practice courses are being re-organized and consolidated.