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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Minor Program Modification |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations). The university Vice President for Academic Affairs approves minor program modifications and they are included in the Annual Minor Program Modification Summary form.

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **CURRENT PROGRAM TITLE:** | **Health Information Management Minor**  |
| **CIP CODE:** | **51.0706** |
| **UNIVERSITY DEPARTMENT:** |  |
| **UNIVERSITY DIVISION:** | **College of Business & Info Systems** |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
| C:\Users\slaughts\AppData\Local\Microsoft\Windows\INetCache\Content.Word\Dr. McKay Signature.jpg |  | 8/20/2018 |
| Vice President of Academic Affairs or President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|[x]  Course *deletions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |[x]  Course *additions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |
|  |  |  |  |
|[ ]  Revised courses in the program. |  |  |

1. **Effective date of change: Fall 2018**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Associate |[ ]  Bachelor’s |[ ]  Master’s |[ ]  Doctoral |[ ]

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate |[ ]  Specialization |[ ]  Minor |[x]  Major |[ ]

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |
| --- | --- |
| *Existing Curriculum* | *Proposed Curriculum (highlight changes)* |
| **Pref.** | **Num.** | **Title** | **Cr.****Hrs.** |  | **Pref.** | **Num.** | **Title** | **Cr. Hrs.** |
|  |  |  |  |  | **CIS** | **208** | **Computer App: Database** | **1** |
|  |  |  |  |  | **HIM** | **101** | **Hlth Info Mgmt Profession** | **1** |
| HIM | 130 | Basic Medical Terminology | 2 |  | HIM | 130 | Basic Medical Terminology | 2 |
| HIM | 150 | Into to HIM | ~~4~~ |  | HIM | 150 | Into to HIM | **3** |
| HIM  | 170 | Legal Aspects HIM | 3 |  | HIM | 170 | Legal Aspects HIM | 3 |
| HIM  | 225 | Into to Hlth Info Systems | 3 |  | HIM | 225 | Into to Hlth Info Systems | 3 |
| HIM | 252 | Basic Foundations Health Data Systems | ~~3~~ |  | HIM | 252 | Basic Foundations Health Data Systems | **2** |
| HIM | 265 | HIM Quality Management | 3 |  | HIM | 265 | HIM Quality Management | 3 |
| Total number of hours required for major, minor, or specialization |  |  | Total number of hours required for major, minor, or specialization |  |
| Total number of hours required for degree | 18 |  | Total number of hours required for degree | 18 |

1. **Explanation of the Change:**

The new course HIM 101 Health Info Management Profession course is being added to this minor. Credit hours for HIM 150 and HIM 252 were changed. CIS 208 was added to the minor to bring the minor back to 18 credits.