SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

New Course Request

Use this form to request a new common or unique course. Consult the system database through Colleague or the Course Inventory Report for information about existing courses before submitting this form.

DSU	College of Arts and Sciences	
Institution	**Division/Department**	
		2/28/2017
Institutional Approval Signature		**Date**

Section 1. Existing Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system database in Colleague and the Course Inventory Report including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
HUM 710	Digital Humanities Practicum/Project	3

Course Description

This capstone style course will require the student to produce and publish online an innovative digital project of his or her own design. Options may range from producing a conventional research essay in an innovative digital form, to creating a sample electronic edition and writing a rationale to support it, to building and explaining a media database or digital tool that demonstrates important theoretical and practical points in digital humanities work. The projects should be related to the student's research agenda/thesis plans. Seminar can be repeated.

Pre-requisites or Co-requisites (add lines as needed)

Prefix & No.	Course Title	Pre-Req/Co-Req?
HUM 601	Digital Humanities Methods, Practices, and Principles	Pre-requisite
HUM 602	Interdisciplinary Reading Seminar in Digital Humanities	Pre-requisite

Registration Restrictions - None

Section 2. Review of Course

2.1. **Was the course first offered as an experimental course (*place an "X" in the appropriate box*)?**

☐ Yes *(if yes, provide the course information below)*   ☒ No

2.2. Will this be a unique or common course (*place an "X" in the appropriate box*)?
If the request is for a unique course, verify that you have reviewed the common course catalog via Colleague and the system Course Inventory Report to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form.

☒ **Unique Course**

Prefix & No.	Course Title	Credits
	HUM is the current humanities prefix. There are no graduate level courses in this prefix.	

Provide explanation of differences between proposed course and existing system catalog courses below:

☐ **Common Course**   *Indicate universities that are proposing this common course:*

☐ BHSU   ☐ DSU   ☐ NSU   ☐ SDSMT   ☐ SDSU   ☐ USD

Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

☐ **No**. Replacement of _____
(course prefix, course number, name of course, credits)
*Attach course deletion form

Effective date of deletion: Click here to enter a date.

☒ **No**. Schedule Management, explain below: The university has two faculty who will be teaching these three courses and will rotated them into their teaching schedules.

☐ **Yes**. Specify below:

3.2. Existing program(s) in which course will be offered: Digital Humanities Graduate Certificate

3.3. Proposed instructional method by university: Lecture

3.4. Proposed delivery method by university: 018

3.5. Term change will be effective: Fall 2017

3.6. Can students repeat the course for additional credit?

☒   Yes, total credit limit: 6 credits   ☐   No

3.7. Will grade for this course be limited to S/U (pass/fail)?
     ☐   Yes   ☒   No

3.8. Will section enrollment be capped?
     ☐   Yes, max per section: _____   ☒   No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the [Course Inventory Report]?

     ☐   Yes   ☒   No

If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

3.10. Is this prefix approved for your university?
     ☐   Yes   ☒   No

If no, provide a brief justification below:

The university system does not currently have a Digital Humanities prefix, therefore, DSU has submitted a New Prefix Request form.

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department Code: DENGL _____

4.2. Proposed [CIP Code]:   24.0103 _____

         Is this a new CIP code for the university?   ☒   Yes   ☐   No