SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

Minor Program Modification

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations). The university Vice President for Academic Affairs approves minor program modifications and they are included in the Annual Minor Program Modification Summary form.

UNIVERSITY:	DSU
PROGRAM TITLE:	Healthcare Coding Certificate
CIP CODE:	
UNIVERSITY DEPARTMENT:	College of BIS
UNIVERSITY DIVISION:	College of BIS

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

	Click here to enter a date.
Vice President of Academic Affairs or President of the University	Date

1. **This modification addresses a change in (*place an "X" in the appropriate box*):**

☐ Course *deletions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required

☒ Course *additions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required

☒ Revised courses in the program.

2. **Effective date of change: Fall 2017**

3. **Program Degree Level (*place an "X" in the appropriate box*):**

Associate ☐ Bachelor's ☐ Master's ☐ Doctoral ☐

4. **Category (*place an "X" in the appropriate box*):**

Certificate ☒ Specialization ☐ Minor ☐ Major ☐

5. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

		Existing Curriculum					*Proposed Curriculum (highlight changes)*	
Pref.	**Num.**	**Title**	**Cr. Hrs**		**Pref.**	**Num.**	**Title**	**Cr. Hrs**
Required Courses			35		Required Courses			35
BIOL	101	Prin of Biology OR	3		BIOL	101	Prin of Biology OR	3
BIOL	151	General Biology			BIOL	151	General Biology	
BIOL	323	Human Anatomy and Physiology OR	4		BIOL	323	Human Anatomy and Physiology OR	4
BIOL	221	Human Anatomy AND			BIOL	221	Human Anatomy AND	
BIOL	325	Physiology (8 credits)			BIOL	325	Physiology (8 credits)	
CSC	105	Introduction to Computers	3		CSC	105	Introduction to Computers	3
					HIM	**101**	**The HIM Profession**	**1**
HIM	130	Basic Medical Terminology	2		HIM	130	Basic Medical Terminology	2
HIM	150	Introduction to Health Information Management	4		HIM	150	Introduction to Health Information Management	**3**
HIM	170	Legal Aspects Health Information Management	3		HIM	170	Legal Aspects Health Information Management	3
HIM	180	Fundamentals of Disease and Diagnosis Coding I	4		HIM	180	Fundamentals of Disease and Diagnosis Coding I	4
HIM	225	Introduction to Healthcare Information Systems	3		HIM	225	Introduction to Healthcare Information Systems	3
HIM	240	Fundamentals of Disease and Diagnosis Codding II	4		HIM	240	Fundamentals of Disease and Diagnosis Codding II	4
HIM	262	Healthcare Procedure Coding Systems	3		HIM	262	Healthcare Procedure Coding Systems	3
HIM	264	Revenue Cycle Management	1		HIM	264	Revenue Cycle Management	1
HIM	283	Supervised Professional Practice	1		HIM	283	Supervised Professional Practice	1
		Total Hours Required	35				Total Hours Required	35

6. Explanation of the Change:

HIM 101 is being added to the major. This new course will include the content from HIM 150 that relates to being a professional in HIM (such as AHIMA, RHIT/RHIA/CCA credentials, career options like AHIMA's career map) as well as being an introductory course to the resources that they will use throughout their program (such as the Virtual Lab from AHIMA, D2L, the HIM resources at the Library and writing expectations, doing discussions). HIM 150 will be reduced by one credit.